



Shri Shivaji Maratha Society's
INSTITUTE OF MANAGEMENT & RESEARCH

Sr.No.74/1 A,74/1 B, Aranyeshwar, Pune-4 (020)-24222612
E-Mail: director@ssmsimr.edu.in, Website: ssmsimr.edu.in

Number of certificate /diploma program introduced during last five year

Program Code	Name of the Certificate /diploma introduced in last 5 years	Program Type	Year of Introduction
IMRCP01	Excel for Business Management	Certificate	2017-2018




Director
Shri Shivaji Maratha Society's
Institute of Management & Research
Pune-411009.



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INSTITUTE OF MANAGEMENT & RESEARCH

Sc.No.74/1A,74/1B,Aranyeshwar, Pune-1. (020)-24222612
E-Mail: director@ssmsimr.edu.in, Website: ssmsimr.edu.in

Certificate Code & Certification Course : IMRCP01		Duration : 10 Hours
Certification Course in Excel		
Title : Excel for Business Management		
Objectives : 1. To understand the practicality of Excel in Business Environment 2. To explore the magic of handling and analyzing data using Excel 3. To identify the existence and significance of Excel's Assistant to Managers		
Module Number	Module Details	Duration / Session (In Hours)
1	Fundamentals and Core of Excel 1.1 Importance of excel 1.2 Concept & applications of Excel 1.3 Creation of Workbook 1.4 Menus, Rulers and Address bar 1.5 Table ,cell, column and row 1.6 Excel Shortcut 1.7 Application of Excel in Business environment	1+1
2	Performing calculations 2.1 Summation 2.2 Subtraction 2.3 Multiplication 2.4 Division	1
3	Data Formatting and Representation 3.1 Formation of data 3.2 Finding out Duplicate Data 3.3 Filters and Validations 3.4 Charts and Graphs 3.5 Insert Tab Utilities & Applications	2+1
4	Data Management 4.1 Data Tools 4.2 Data Protection 4.3 Data Handling 4.4 Data Printing	1
5	Formula and Functions 5.1 Math & Statistical Functions 5.2 Lookup & Reference Functions 5.3 Advanced VLOOKUP Examples 5.4 Advanced INDEX & MATCH Lookup Examples 5.5 Date & Time Functions(Text Functions ,Logical Functions Information Functions)	2+1
Reference Books:		





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	<ol style="list-style-type: none">1. EXCEL: QUICK START GUIDE FROM BEGINNER TO EXPERT (EXCEL, MICROSOFT OFFICE)2. EXCEL 2016 FOR DUMMIES (EXCEL FOR DUMMIES) EXCEL 2016 FROM SCRATCH: EXCEL COURSE WITH DEMOS AND EXERCISES																													
	<p>Evaluation System: Grading</p> <table border="1"><thead><tr><th>Sr. No.</th><th>Particulars</th><th>Marks</th></tr></thead><tbody><tr><td>1</td><td>Practical Exam</td><td>40</td></tr><tr><td>2</td><td>Theory MCQ Exam</td><td>40</td></tr><tr><td>3</td><td>Viva</td><td>10</td></tr><tr><td>4</td><td>Attendance</td><td>10</td></tr><tr><td>5</td><td>Total</td><td>100</td></tr></tbody></table> <p>Explanation of Grading System:</p> <table border="1"><thead><tr><th>Marks Obtained</th><th>Grade</th></tr></thead><tbody><tr><td>80 - 100</td><td>O</td></tr><tr><td>60 - 79</td><td>A</td></tr><tr><td>50 - 59</td><td>B</td></tr><tr><td>40-49</td><td>C</td></tr></tbody></table>	Sr. No.	Particulars	Marks	1	Practical Exam	40	2	Theory MCQ Exam	40	3	Viva	10	4	Attendance	10	5	Total	100	Marks Obtained	Grade	80 - 100	O	60 - 79	A	50 - 59	B	40-49	C	
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Shri Shivaji Maharaj Society's
INSTITUTE OF MANAGEMENT AND RESEARCH, PUNE-40

Certificate of Completion

This is to certify that

For successfully completing all coursework and training for

_____ With Grade _____

Date _____

Director




Director



Date: 01/08/2017

To,
The Director,
SSMS's Institute of Management & Research Pune-09.

Subject: Proposal for starting short term certificate course in Excel.

Respected Sir/Madam,

As per our previous discussion about starting new certificate course at your institute, I would like to give you the proposal of Excel certification course. We will not charge anything in return as we are doing it under our CSR initiative. It would be a great opportunity for us to organize such a course for management students.

Hoping for a positive Reply!

Mr. Abhijit Kale
CEO, Masters Excel

A5-203, Shiv Sagar City Phase-1 Anand Nagar, Opp. Saraswat Bank, Sinhgad Road, Pune - 411051.

Contact Details:- +91 98508 1559,09850815599 contact@mastersexcel.com website:- www.mastersexcel.com



Director
Shri Shivaji Maratha Society's
Institute of Management & Research
Pune-411009.

Date: 08/08/2017

To,
The Director,
SSMS's Institute of Management & Research,
Pune-09.


Subject: Proposal for starting short term certificate course in Excel.

Respected Madam,

As per our previous discussion about starting new certificate courses at our institute from this academic year, I would like to give you the proposal of Excel certification course. All the necessary information like syllabus, evaluation pattern, duration of the course is attached here. I would be a great opportunity for our students if we offer this program to them.

Kindly consider.

Hoping for a positive reply!


Thanks and Regards,

Prof. Gazala Nadap




Director
Shri Shivaji Maratha Society's
Institute of Management & Research
Pune-411009.



Shri Shivaji Maratha Society's Institute of Management & Research

All MBA students are informed hereby that Institute is organizing a Certification Program on Excel for Business Management from 18th September 2017 to 23rd September 2017.

The aim is to provide platform for the students to learn Excel for getting good placement opportunity. The course is free of cost so we encourage all students to participate in it.

Program Coordinator



Director

Director

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EXCEL 2016 FROM SCRATCH: EXCEL COURSE WITH DEMOS AND EXERCISES

Evaluation System: Grading

Sr. No.	Particulars	Marks
1	Practical Exam	40
2	Theory MCQ Exam	40
3	Viva	10
4	Attendance	10
5	Total	100

Explanation of Grading System:

Marks Obtained	Grade
80 - 100	O
60 - 79	A
50 - 59	B
40-49	C



L. P. Jadhav
Director
Shri Shivaji Maratha Society's
Institute of Management & Research
Pune-411009.



**Shri Shivaji Maratha Society's
Institute of Management & Research**

29th September 2017

- All the students of MBA 2nd year who have registered for Certification Program on Excel for Business Management are hereby informed that the exam for the certification program would be held on 6th and 7th October 2017. The details of the exam are given below:

Sr. No.	Particulars	Date & Time	Duration
1	Viva	6 th October 2017 10.00 am	Minimum 20 minutes per candidate
2	Theory	7 th October 2017 at 10.00 am	1 Hour
3	Practical	7 th October 2017 at 2.00 pm	1 Hour

All the very best!!


Program Coordinator


Director

Director
Shri Shivaji Maratha Society's
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Practical Examination on IMRCP01: Excel for Business Management

[Duration: 1hr]

[Maximum marks: 40]

1. Attempt ALL

[40 Marks]

1. Create a MS-Excel worksheet to calculate the balance of customer from bank after depositing withdrawing some amount (take 10 suitable records).

Formula (= Withdraw column –Deposit column)

2. Create an MS-Excel document which calculates total salary of employee from marketing department.

Emp name	Salary	Dept
Rahul	29000	Marketing
Ariya	46000	Sales
Asha	58000	Marketing
Sammy	39000	Sales
Preet	230000	Marketing

3. Create a MS-Excel document to store details of 10 students (Roll no, Name, Marks in 5 subjects (out of 100)). Calculate total marks and percentage of each student
4. Create a MS-Excel worksheet which displays pie chart for following data

Month	Region	Sales
Jan	Region1	78,500/-
Jan	Region2	98,201/-
Feb	Region1	45,780/-
Feb	Region2	98,500/-
March	Region1	65,300/-
March	Region2	24,800/-

Director

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Theory Examination on IMRCP01: Excel for Business Management

[Duration: 1hr]

[Maximum marks: 40]

Instructions:

1. All Questions are compulsory
2. Each Question carry 2 marks
3. Tick [✓] on the right answer.

1. In MS-Excel which functions will calculate the number of workdays between 6/9/2013 and 8/12/2013

- A.Workday
- B.Date
- C.Network day
- D.Weekday

2. In MS-Excel data marker on a chart are linked to data points in a worksheet, therefore

- A.You can automatically apply formatting to a data series
- B.You can change the position of a data marker and that automatically changes the data point value in the worksheet
- C.You can change a data point value and automatically that is drawn in the chart
- D.Both (b) & (c)

3. MS-Excel uses the Function when creating a data table

- A.Average
- B.Count
- C.Both (a) & (b)
- D.Table

4. *What term describes explanatory text attached to a cell?*

- A. Context
- B. Callout
- C. Comment
- D. Dialog





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Theory Examination on IMRCP01: Excel for Business Management

[Duration: 1hr]

[Maximum marks: 40]

5. *How we can view a cell comment?*
- A. Position the mouse pointer over the cell
 - B. Click the comment command on the view menu
 - C. Click the edit comment commands on the Insert menu
 - D. Click the Display comment command on the window menu
6. *Which of these will not select all the cells in a document?*
- A. Using the Edit – Select All menu
 - B. Pressing Ctrl + A on the keyboard
 - C. Clicking three times with the right mouse button in the spreadsheet
7. *The default style for new data keyed in a new workbook is?*
- A. Comma
 - B. Normal
 - C. Currency
 - D. Percent
8. *If you press ____, the cell accepts your typing as its contents?*
- A. Tab
 - B. Ctrl+Enter
 - C. Enter
 - D. Alt+Enter
9. *Which of the following keyboard shortcut can be used for creating a chart from the selected cells?*
- A. F11
 - B. F10
 - C. F4
 - D. F2





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Theory Examination on IMRCP01: Excel for Business Management

[Duration: 1hr]

[Maximum marks: 40]

10. A value used in a formula that does not change is called a?

- a. Constant
- b. Cell address
- c. Variable
- d. Static

11. A Spreadsheet contains?

- A. columns
- B. rows
- C. rows and columns
- D. None of above

12. To open an existing workbook, click the Open button on the ___ toolbar?

- A. Form
- B. Standard
- C. Drawing
- D. Formatting

13. Which among following is not associated with spelling dialogue box?

- A. Edit
- B. Ignore
- C. Ignore All
- D. Change

14. Which among following is associated with excel?

- A. Graphic program
- B. Word Processor
- C. Presentation
- D. Spreadsheet

15. What function displays row data in a column or column data in a row?

- A. Transpose
- B. Index
- C. Rows
- D. Hyperlinks





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Theory Examination on IMRCP01: Excel for Business Management

[Duration: 1hr]

[Maximum marks: 40]

16. Except which of the following function, a formula with a logical function shows the word "TRUE" or "FALSE" as a result ?

- A. NOT
- B. OR
- C. IF
- D. AND

17. Macros can be executed from which of the following menu?

- A. Format
- B. Home
- C. Insert
- D. Tools

18. VLOOKUP function used to?

- A. Finds related records
- B. Looks up text that contain "v"
- C. Check if two cells are identical
- D. None of above

19. To drag a selected range of data to another worksheet in the same workbook, use the?

- A. Ctrl key
- B. Shift key
- C. Alt key
- D. Tab key

20. Gridlines may be turned off for display but turned on for printing.

- A. True
- B. False




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Shri Shivaji Maratha Society's
INSTITUTE OF MANGEMENT & RESEARCH, ARANYESHWAR,
Certificate Course on Excel for Business Management
List of Students Registered

Sr. No.	Name of The Students	Signature
1	Bhoi Priya Ashok Kedar	<u>Priya</u> Bhoi
2	Bankar Prachi Balwant	<u>Prachi</u> Bankar
3	Bopshetty Omkar Uthas	<u>Omkar</u> Bopshetty
4	Deshmukh Megha Achutrao	<u>Megha</u> Deshmukh
5	Ghate Mangesh Rajendra	<u>Mangesh</u> Ghate
6	Jadhav Mayur Vinay	<u>Mayur</u> Jadhav
7	Kakade Vishal Kalyan	<u>Vishal</u> Kakade
8	Magar Keshav Dnyandeo	<u>Keshav</u> Magar
9	More Rahul Ramesh	<u>Rahul</u> More
10	More Madhavi Sarjerao	<u>Madhavi</u> More
11	Solanki Amit Santosh	<u>Amit</u> Solanki
12	Kupwade Vidya Raju	<u>Vidya</u> Kupwade
13	Rawale Shivani Pandurang	<u>Shivani</u> Rawale
14	Dube Pooja Shrikant	<u>Pooja</u> Dube
15	Jadhav Gorakh Sukhdev	<u>Gorakh</u> Jadhav
16	Kshirsagar Yogesh Namdev	<u>Yogesh</u> Kshirsagar
17	Pote Divya Pandurang	<u>Divya</u> Pote
18	Mali Rohit Balkrishna	<u>Rohit</u> Mali
19	Shinde Yogita Jalindar	<u>Yogita</u> Shinde
20	Modak Priyanka Prabhakar	<u>Priyanka</u> Modak
21	Shingade Aditya Yogesh	<u>Aditya</u> Shingade

22. Bhunkar Janhavi Ashok



Asl
Director
 Shri Shivaji Maratha Society's
 Institute of Management & Research
 Pune-411009.

Shri Shivaji Maratha Society's
INSTITUTE OF MANGEMENT & RESEARCH, ARANYESHWAR,
Certificate Course on Excel for Business Management
Attendance

Sr. No.	Name of The Students	1	2	3	4	5	6	7	8	9	10
1	Bhoi Priya Ashok <i>Kedoo</i>	<i>Priya</i>	<i>Priya</i>	<i>Priya</i>	<i>Priya</i>	<i>Priya</i>	<i>Priya</i>	<i>Priya</i>	<i>Priya</i>	<i>Priya</i>	<i>Priya</i>
2	Bankar Prachi Balwant	<i>Bankar</i>	<i>Bankar</i>	<i>Bankar</i>	<i>Bankar</i>	<i>Bankar</i>	<i>Bankar</i>	<i>Bankar</i>	<i>Bankar</i>	<i>Bankar</i>	<i>Bankar</i>
3	Bopshetty Omkar Uulhas	<i>Bopshetty</i>	<i>Bopshetty</i>	<i>Bopshetty</i>	<i>Bopshetty</i>	<i>Bopshetty</i>	<i>Bopshetty</i>	<i>Bopshetty</i>	<i>Bopshetty</i>	<i>Bopshetty</i>	<i>Bopshetty</i>
4	Deshmukh Megha Achutrao	<i>Megha</i>	<i>Megha</i>	<i>Megha</i>	<i>Megha</i>	<i>Megha</i>	<i>Megha</i>	<i>Megha</i>	<i>Megha</i>	<i>Megha</i>	<i>Megha</i>
5	Ghate Mangesh Rajendra	<i>Ghate</i>	<i>Ghate</i>	<i>Ghate</i>	<i>Ghate</i>	<i>Ghate</i>	<i>Ghate</i>	<i>Ghate</i>	<i>Ghate</i>	<i>Ghate</i>	<i>Ghate</i>
6	Jadhav Mayur Vinay	<i>Mayur</i>	<i>Mayur</i>	<i>Mayur</i>	<i>Mayur</i>	<i>Mayur</i>	<i>Mayur</i>	<i>Mayur</i>	<i>Mayur</i>	<i>Mayur</i>	<i>Mayur</i>
7	Kakade Vishal Kalyan	<i>Vishal</i>	<i>Vishal</i>	<i>Vishal</i>	<i>Vishal</i>	<i>Vishal</i>	<i>Vishal</i>	<i>Vishal</i>	<i>Vishal</i>	<i>Vishal</i>	<i>Vishal</i>
8	Magar Keshav Dnyandeo	<i>Magar</i>	<i>Magar</i>	<i>Magar</i>	<i>Magar</i>	<i>Magar</i>	<i>Magar</i>	<i>Magar</i>	<i>Magar</i>	<i>Magar</i>	<i>Magar</i>
9	More Rahul Ramesh	<i>More</i>	<i>More</i>	<i>More</i>	<i>Ab</i>	<i>More</i>	<i>More</i>	<i>More</i>	<i>More</i>	<i>More</i>	<i>More</i>
10	More Madhavi Sarjerao	<i>More</i>	<i>More</i>	<i>More</i>	<i>Ab</i>	<i>More</i>	<i>More</i>	<i>More</i>	<i>More</i>	<i>More</i>	<i>More</i>
11	Solanki Amit Santosh	<i>Solanki</i>	<i>Solanki</i>	<i>Solanki</i>	<i>Ab</i>	<i>Ab</i>	<i>Solanki</i>	<i>Solanki</i>	<i>Ab</i>	<i>Ab</i>	<i>Solanki</i>
12	Kupwade Vidya Raju	<i>Kupwade</i>	<i>Kupwade</i>	<i>Kupwade</i>	<i>Kupwade</i>	<i>Kupwade</i>	<i>Kupwade</i>	<i>Kupwade</i>	<i>Kupwade</i>	<i>Kupwade</i>	<i>Kupwade</i>
13	Rawale Shivani Pandurang	<i>Rawale</i>	<i>Rawale</i>	<i>Rawale</i>	<i>Ab</i>	<i>Rawale</i>	<i>Rawale</i>	<i>Ab</i>	<i>Rawale</i>	<i>Ab</i>	<i>Rawale</i>
14	Dube Pooja Shrikant	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Pooja</i>	<i>Ab</i>	<i>Pooja</i>	<i>Pooja</i>	<i>Pooja</i>	<i>Pooja</i>	<i>Pooja</i>
15	Jadhav Gorakh Sukhdev	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>
16	Kshirsagar Yogesh Namdev	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>
17	Pote Divya Pandurang	<i>Pote</i>	<i>Pote</i>	<i>Pote</i>	<i>Pote</i>	<i>Pote</i>	<i>Pote</i>	<i>Pote</i>	<i>Pote</i>	<i>Pote</i>	<i>Pote</i>
18	Mali Rohit Balkrishna	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>	<i>Ab</i>
19	Shinde Yogita Jalindar	<i>Shinde</i>	<i>Ab</i>	<i>Shinde</i>	<i>Shinde</i>	<i>Shinde</i>	<i>Shinde</i>	<i>Shinde</i>	<i>Ab</i>	<i>Shinde</i>	<i>Shinde</i>
20	Modak Priyanka Prabhakar	<i>Modak</i>	<i>Modak</i>	<i>Modak</i>	<i>Modak</i>	<i>Modak</i>	<i>Modak</i>	<i>Modak</i>	<i>Modak</i>	<i>Modak</i>	<i>Modak</i>
21	Shingade Aditya Yogesh	<i>Shingade</i>	<i>Shingade</i>	<i>Shingade</i>	<i>Shingade</i>	<i>Shingade</i>	<i>Shingade</i>	<i>Shingade</i>	<i>Shingade</i>	<i>Shingade</i>	<i>Shingade</i>

Bhumrat Jaravi

Program Coordinator



P. Rishabh
 Director

Shri Shivaji Maratha Society's
 Institute of Management & Research
 Pune-411009.

Shri Shivaji Maratha Society's
INSTITUTE OF MANGEMENT & RESEARCH, ARANYESHWAR,
Certificate Course on Excel for Business Management
Attendance Practical Exam
Afternoon Session (Date : 7th October 2017)

Sr. No.	Name of The Students	Signature	Marks(Out Of 40)
1	Bhoi Priya Ashok Kedar	<i>Priya</i>	35
2	Bankar Prachi Balwant	<i>Bankar</i>	30
3	Bopshetty Omkar Ullhas	<i>to</i>	35
4	Deshmukh Megha Achutrao	<i>Megha</i>	30
5	Ghate Mangesh Rajendra	<i>Ghate</i>	25
6	Jadhav Mayur Vinay	<i>Mayur</i>	25
7	Kakade Vishal Kalyan	<i>Vishal</i>	30
8	Magar Keshav Dnyandeo	<i>Keshav</i>	35
9	More Rahul Ramesh	<i>Rahul</i>	35
10	More Madhavi Sarjerao	<i>Madhavi</i>	35
11	Solanki Amit Santosh	<i>Amit</i>	30
12	Kupwade Vidya Raju	<i>V.P. Kupwade</i>	30
13	Rawale Shivani Pandurang	<i>Rawale</i>	25
14	Dube Pooja Shrikant	<i>Pooja</i>	25
15	Jadhav Gorakh Sukhdev	<i>Gorakh</i>	25
16	Kshirsagar Yogesh Namdev	<i>absent</i>	00
17	Pote Divya Pandurang	<i>Divya</i>	35
18	Mali Rohit Balkrishna	<i>absent</i>	00
19	Shinde Yogita Jalindar	<i>Shinde</i>	35
20	Modak Priyanka Prabhakar	<i>Priyanka</i>	30
21	Shingade Aditya Yogesh	<i>Aditya</i>	35

22) *Bhumkar Janhavi A.*
Program Coordinator

35 Jshumkar



[Signature]
Director
 Shri Shivaji Maratha Society's
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 Pune-411009.

Shri Shivaji Maratha Society's
INSTITUTE OF MANGEMENT & RESEARCH, ARANYESHWAR,
Certificate Course on Excel for Business Management
Attendance Theory Exam
Morning Session (Date : 7th October 2017)

Sr. No.	Name of The Students	Signature	Marks(Out Of 40)
1	Bhoi Priya Ashok <i>Kedkar</i>	<i>Priya</i>	36
2	Bankar Prachi Balwant	<i>Bankar</i>	31
3	Bopshetty Omkar Umhas	<i>Bopshetty</i>	32
4	Deshmukh Megha Achutrao	<i>Megha</i>	33
5	Ghate Mangesh Rajendra	<i>Ghate</i>	34
6	Jadhav Mayur Vinay	<i>Mayur</i>	35
7	Kakade Vishal Kalyan	<i>Vishal</i>	36
8	Magar Keshav Dnyandeo	<i>Keshav</i>	34
9	More Rahul Ramesh	<i>More</i>	32
10	More Madhavi Sarjerao	<i>Madhavi</i>	33
11	Solanki Amit Santosh	<i>Amit</i>	39
12	Kupwade Vidya Raju	<i>V.K. Kupwade</i>	38
13	Rawale Shivani Pandurang	<i>Rawale</i>	31
14	Dube Pooja Shrikant	<i>Pooja</i>	36
15	Jadhav Gorakh Sukhdev	<i>Gorakh</i>	32
16	Kshirsagar Yogesh Namdev	<i>Absent</i>	00
17	Pote Divya Pandurang	<i>Divya</i>	39
18	Mali Rohit Balkrishna	<i>Absent</i>	00
19	Shinde Yogita Jalindar	<i>Shinde</i>	33
20	Modak Priyanka Prabhakar	<i>Priyanka</i>	36
21	Shingade Aditya Yogesh	<i>Aditya</i>	37

22 Bhuntar Jantavi A.

38 *Jhankar*

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Director
 Shri Shivaji Maratha Society's
 Institute of Management & Research
 Pune-411009.

Shri Shivaji Maratha Society's
INSTITUTE OF MANGEMENT & RESEARCH, ARANYESHWAR,
Certificate Course on Excel for Business Management
Attendance Practical Exam - *viva* .
Morning Session Date : 6th October 2018

Sr. No.	Name of The Students	Signature	Marks(Out Of 5)
1	Bhoi Priya Ashok <i>kedar</i>	<i>Priya</i>	4
2	Bankar Prachi Balwant	<i>Bankar</i>	4
3	Bopshetty Omkar Ullhas	<i>Om</i>	3
4	Deshmukh Megha Achutrao	<i>Megha</i>	4
5	Ghate Mangesh Rajendra	<i>Ghate</i>	4
6	Jadhav Mayur Vinay	<i>Mayur</i>	5
7	Kakade Vishal Kalyan	<i>Vishal</i>	5
8	Magar Keshav Dnyandeo	<i>Keshav</i>	4
9	More Rahul Ramesh	<i>Rahul</i>	4
10	More Madhavi Sarjerao	<i>Madhavi</i>	5
11	Solanki Amit Santosh	<i>Amit</i>	3
12	Kupwade Vidya Raju	<i>V.R. Kupwade</i>	4
13	Rawale Shivani Pandurang	<i>Shivani</i>	5
14	Dube Pooja Shrikant	<i>Pooja</i>	3
15	Jadhav Gorakh Sukhdev	<i>Gorakh</i>	4
16	Kshirsagar Yogesh Namdev	<i>absent</i>	00
17	Pote Divya Pandurang	<i>Divya</i>	4
18	Mali Rohit Balkrishna	<i>absent</i>	00
19	Shinde Yogita Jalindar	<i>Shinde</i>	3
20	Modak Priyanka Prabhakar	<i>P. Modak</i>	4
21	Shingade Aditya Yogesh	<i>Aditya</i>	4

12. *Bhambkar Jashvini A.*
Program Coordinator

5 *Bhambkar*

lot.



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Director
 Shri Shivaji Maratha Society's
 Institute of Management & Research
 Pune-411009.



Shri Shivaji Maratha Society's
INSTITUTE OF MANAGEMENT & RESEARCH

Sr. No. 74/1.A.75/1 B. Arjunwadkar, Pune, 1 (020) 24222612
E-Mail: director@svmr.edu.in, Website: svmr.edu.in

Certification Course on Excel for Business Management: Evaluation Sheet

Sr. No.	Name of The Students	Theory	Practical	Attendance	Viva	Total	Grade
		(Out of 40)	(Out of 40)	(Out of 10)	(Out of 10)	(Out of 100)	
1	Bhoi Priya Kedar	36	35	10	4	85	O
2	Bankar Prachi Balwant	37	30	10	4	81	O
3	Bopshetty Omkar Uulhas	32	35	10	3	80	O
4	Deshmukh Megha Achutrao	33	30	10	4	77	A
5	Ghate Mangesh Rajendra	34	25	10	4	73	A
6	Jadhav Mayur Vinay	35	25	10	5	75	A
7	Kakade Vishaal Kalyan	36	30	10	5	81	O
8	Magar Keshav Dnyandeo	34	35	10	4	83	O
9	More Rahul Ramesh	32	35	10	4	81	O
10	More Madhavi Sarjerao	33	35	10	5	83	O
11	Solanki Amit Santosh	39	30	8	3	80	O
12	Kupwade Vidya Raju	38	30	10	4	82	O
13	Rawale Shivani Pandurang	37	25	9	5	76	A
14	Dube Pooja Shrikant	36	25	6	3	70	A
15	Jadhav Gorakh Sukhdev	32	25	10	4	71	A
16	Kshirsagar Yogesh Namdev	0	0	0	0	0	FAIL
17	Pote Divya Pandurang	39	35	10	4	88	O
18	Mali Rohit Balkrishna	0	0	0	0	0	FAIL
19	Shinde Yogita Jalindar	33	35	8	3	79	A
20	Modak Priyanka Prabhakar	36	30	10	4	80	O
21	Shingade Aditya Yogesh	37	35	10	4	86	O
22	Bhumkar Janavi	38	35	10	5	88	O

Program Coordinator



Director

Shri Shivaji Maratha Society's
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